



Agenda Item Number: 2005-5-5E

BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS

Meeting Date: May 10, 2005

Department: Housing **Staff Contact:** Richard G. Chavez, Housing Director
Julie M. Baca, Deputy County Manager for
Community Services Division

TITLE: Amendment to the U.S. Department of Housing and Urban Development (HUD), Office of Public Housing, Annual Contributions Contract (ACC)

ACTION: Motion to approve:

1. An Amendment to the Annual Contribution Contract (ACC) in the amount of \$782,355 from the U.S. HUD, Office of Public Housing for the Lafayette Apartments.
2. Financial Resolution **FR -2005** increasing the Housing Department's budget in the amount of \$782,355 to convert 113 Enhanced Vouchers to Tenant Based Vouchers and to create three full-time positions; a Section 8 Housing Coordinator, a FSS Coordinator and an Administrative Assistant, Sr., for the Section 8 program.

SUMMARY:

The Bernalillo County Housing Department (BCHD) received notice from HUD to convert 113 Enhanced vouchers to Tenant Based Vouchers for the Lafayette Apartments located at 3901 Lafayette Dr., NE. Enhanced Vouchers were initially assigned to the Apartments as part of a tax credit arrangement. The owner of the Lafayette Apartments has paid off the bond debt early, which has resulted in HUD selecting the County to complete this conversion. HUD Notice 2001-41 authorizes the County to provide tenant based voucher assistance to eligible families at the Lafayette Apartments that are affected by this action.

The BCHD has experienced a 68% increase in vouchers over the last 4.5 years from 1200 to 2019 which includes the 113 Tenant Based Vouchers. BCHD requests three new full time positions to address the increased workload: one Section 8 Housing Coordinator, one FSS Coordinator and one Administrative Assistant, Sr. The administrative fee, a one-time conversion fee and additional funds received from HUD will cover the cost of all three new positions.

ATTACHMENT:

1. Financial Resolution **FR -2005**
2. ACC from HUD

FISCAL IMPACT

There is no fiscal impact to Bernalillo County, however there will be an increase to the BC59 Housing Budget in the following line items.

BC59-510200-7701	Salary Contingency	\$116,785
BC59-560100-7701	Contractual Services	\$ 28,250
BC59-570304-7703	H.A.P. HUD Voucher	\$637,320

STAFF ANALYSIS SUMMARY

COUNTY MANAGER

The County Housing Department continues to receive Federal funding for housing assistance programs and is considered a top national performer. The total number of vouchers will increase to 2019 with this recent appropriation; additional staffing is required to manage this volume of work. I recommend Board approval. TL 5/4/05

DEPUTY COUNTY MANAGER FOR COMMUNITY

Accepting the amended Annual Contributions Contract (ACC) will provide an additional 113 units, or Tenant Based Vouchers for Section 8 needed families at the Lafayette Apartments. The addition of three new positions will address the increased workload for this program and will be funded with the administrative fee, conversion cost fee and funds received from HUD. I recommend approval of the Financial Resolution to accept the amended ACC. Julie M. Baca 04/26/05

LEGAL

Reviewed by County Legal. TDC 4/21/05

FINANCE

Budget	Approval of the financial resolution will accept and appropriate HUD funding in the amount of \$782,355 for FY05. The additional monies are due to an amendment to the Annual contributions contract as well as additional administrative fees and one time voucher conversion cost. Approval of this item will also increase the County's full-time equivalent (FTE) position count by 3 FTE's in BC59, funding is available in this fund to support this request. Priscilla L. Gutierrez, Budget Analyst Sr. 4/22/2005
Purchasing	No comments required. B. Henderson, Senior Buyer 4/25/05
Contracts	No comments required. B. Henderson, Senior Buyer 4/25/05
Risk Management	No comment required. (MEB) for David A. Baca, Risk Management Administrator 4/25/05